



**DEPARTMENT OF DEFENSE
ARMED SERVICES BLOOD PROGRAM OFFICE
5109 LEESBURG PIKE
FALLS CHURCH, VA 22041-3258**

ASBPO

17 MAY 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Armed Services Blood Program Lifetime Achievement Award

1. Purpose

To acknowledge and recognize a member of the military blood banking community who has made exceptional contributions to the Armed Services Blood Program (ASBP) over a comprehensive period of time.

2. Nomination Criteria

The ASBP seeks annual nominations for this award from members of the Armed Services Blood Program. The nominee should be retired from active duty and should have spent a minimum of 20 years making significant contributions that have had a transformative impact on the ASBP. Alternatively, a civilian employee with a minimum of 30 years in support of our mission would also qualify. The individual should be one who has demonstrated continued loyalty, dedication, and contributed continued and/or extraordinary service to the Armed Services Blood Program.

3. Nomination procedures

To nominate an individual for a Lifetime Achievement Award, the nominator should submit a one page justification outlining specific contributions to the ASBP as well as any personal accomplishments, which would result in their worthiness for selection. The justification shall be submitted using Times New Roman or Arial, with a font size of 10 to 12, shall provide the nominee's name, phone number, and e-mail address in case the selection committee needs to make contact. The justification shall be sent electronically to the Director, ASBPO through the appropriate Service Blood Program Officer. Nominations must be submitted no later than September 1st in order to be considered

4. Selection Process and Committee

The selection committee shall be composed of the three Services Blood Program Officers and the Director, ASBPO. The selection committee will review the nomination forms and select nominees. A minimum of three of the selection committee shall vote in favor in order for a nominee to be selected.

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5. Award Presentation

The award shall be presented to deserving individuals each year at the annual AABB ASBPO workshop. However, the selection committee may also decide not to give out the award in any given year if, in their discretion, there are no deserving candidates nominated. No more than one award will be presented each year. Individuals will be invited to the AABB presentation at the expense of the ASBPO and presented with a plaque. A plaque containing the names of all award recipients will be kept on a display at the ASBPO.


ROLAND L. FAHIE
CAPTAIN, USN
Director

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