



DEPARTMENT OF DEFENSE  
ARMED SERVICES BLOOD PROGRAM OFFICE  
5109 LEESBURG PIKE  
FALLS CHURCH, VA 22041-3258

ASBPO (15a)

2 September 2009

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Armed Services Blood Program Lifetime Achievement Award

### **1. Purpose**

To acknowledge and recognize a member of the military blood banking community who has made exceptional contributions to the Armed Services Blood Program (ASBP) over a comprehensive period of time.

### **2. Nomination Criteria**

The ASBP seeks annual nominations for this award from members of the Armed Services Blood Program. The nominee should be retired from active duty and should have spent a minimum of 20 years making significant contributions that have had a transformative impact on the ASBP. Alternatively, a civilian employee with a minimum of 30 years in support of our mission would also qualify. The individual should be one who has demonstrated continued loyalty, dedication, and contributed continued and/or extraordinary service to the Armed Services Blood Program.

### **3. Nomination procedures**

To nominate an individual for a Lifetime Achievement Award, the nominator should submit a one page justification outlining specific contributions to the ASBP as well as any personal accomplishments, which would result in their worthiness for selection. The justification shall be submitted using Times New Roman or Arial, with a font size of 10 to 12, shall provide the nominee's name, phone number, and e-mail address in case the selection committee needs to make contact. The justification shall be sent electronically to the Director, ASBPO through the appropriate Service Blood Program Officer. Nominations must be submitted no later than September 1<sup>st</sup> in order to be considered

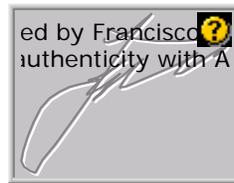
### **4. Selection Process and Committee**

The selection committee shall be composed of the Services Blood Program Officers and the Director, ASBPO. The selection committee will review the nomination forms and select nominees. A minimum of three members of the selection committee shall vote in favor in order for a nominee to be selected.

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## 5. Award Presentation

The award shall be presented to deserving individuals each year at the annual AABB ASBPO workshop. However, the selection committee may also decide not to give out the award in any given year if, in their discretion, there are no deserving candidates nominated. No more than two awards will be presented each year. Individuals will be invited to the annual AABB meeting for the award presentation at the expense of the ASBPO. A plaque containing the names of all award recipients will be kept on a display at the ASBPO.



FRANCISCO J. RENTAS  
COL, MS, USA  
Director

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